

**Minutes of the
Salem Community Schools
Board of School Trustees
March 12, 2018**

The Board of School Trustees of Salem Community Schools met in executive session on Monday, March 12, 2018 at 5:30 p.m. at the Salem High School Presentation Room 700 N. Harrison Street, Salem, IN 47167. This meeting was held in accordance to **IC 5-14-1.5-6.1 (b)(7)** For discussion of records classified as confidential by state or federal statute. **IC 5-14-1.5-6.1(b)(9)**To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process. **IC 5-14-1.5-6.1(b)(2)(B)** Initiation of litigation or litigation that is either pending or has been threatened specifically in writing. As used in this clause “litigation” includes any judicial action or administrative law proceeding under federal or state law. **IC 5-14-1.5-6.1(b)(C)** The implementation of security systems.

Those present for the executive session were President Becky White, Vice-President Ron Haendiges, Secretary Monika Spaulding, and board members, Dr. Tricia Wheeler, Erika Garloch, Mark Abbott and Steve Motsinger. Also in attendance were Dr. Lynn Reed, Superintendent, Dr. Kim Thurston, Assistant Superintendent and School Attorney David Allen.

President White asked all in attendance to stand and join the board in saying the Pledge of Allegiance.

President Becky White called the regular meeting to order at 6:30 p.m. Those in attendance with President White were Superintendent Dr. Lynn Reed, Assistant Superintendent Dr. Kim Thurston, Vice-President Ron Haendiges, Secretary Monika Spaulding and board members Dr. Tricia Wheeler, Steve Motsinger and Erika Garloch. Also in attendance were School Attorney David Allen and Recording Secretary Jana Hayes.

President White stated a quorum was present.

Approval of Consent Agenda:

Approval of the minutes of the Executive and Regular Session of February 12, 2018

Approval of the the agenda as presented.

Approval of the the claims to date.

Approval of the Personnel & ECA Recommendations as presented.

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Resignations/Retirement	ECA Hires/Volunteers	Transfers/Contracts/ Personnel/ Hires	Other
Joseph Bortka/Resignation from Salem Middle School Wrestling Coach	Cecil Evans/MS Boys Track Co-coach		Marion Mauck/ Temporary Attendance Clerk
Kayla Shouse/ Resignation from Salem Middle School Track Coach	Josh Lewis/MS Boys Track Co-coach		Jill McKinley/ Grade 4 Maternity Leave
Josh Lewis/ Resignation from Salem Middle School Boys Assistant Track Coach	Jennifer Martin/MS Golf Coach		Marla Mead/Grade 2 Maternity Leave
Megan Napier/Resignation from Salem Middle School Assistant Boys Track Coach	Megan Napier/Girls Varsity Assistant Track Coach		Kellie Stewart/Grade 1 Medical Leave
Cecil Evans/ Resignation from Girls Assistant Track Coach	Chris Mahuron/ SMS Girls Assistant Track Coach		
	Joe Philpott/Volunteer Assistant Varsity Boys Golf		
	Alaina Davidson/Volunteer Assistant Softball Coach		

Donation: Approval of a donation to Salem High School Junior Class Concessions of \$1,000.00 from an anonymous donor. The donor wishes this money to be used to provide concessions to Special Olympic players for this current season and next season boys' basketball games. Any money left after that will be used as needed for the 2019 Prom.

Donation: Approval of a donation to Salem High School Clay Target Club for \$500.00 from Lineal Contracting, Inc. This money is to be used as needed for the Clay Target Club.

Donation: Approval of a donation to Salem High School SADD for \$1,500.00 from the Washington County Substance Abuse Council. This money is to be used as needed for the SADD Club, such as Red Ribbon Week, Orange Ribbon, and SADD Nationals.

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Donation: Approval of a donation to Salem High School Boys Golf Team for \$250.00 from Joe Stout. This money is to be used as needed for the boys' golf team.

Donation: Approval of a donation to Bradie Shrum Elementary for \$50.00 from Mercedes Roll. Donor has requested these funds to be placed in the Kindergarten ECA account to help cover cost of their yearly renewal of the ESGI program.

Donation: Approval of a donation to Salem High School Clay Target Club for \$1,030.00 from the National Wildlife Turkey Federation. This donation is to be used as needed by the Clay Target Club.

Donation: Approval of donations to Salem High School BPA from Businesses/Individuals. These donations are to help fund trip expenses associated with the BPA State competition in March.

Eddie Gilstrap Motors: \$100.00

Waffle House: \$60.00

Erin Humphrey: \$25.00

Ace Hardware: \$50.00

Haendiges Insurance Solutions: \$50.00

Donation: Approval of donations from businesses for the Community Dinner.

First Savings Bank: \$500.00

All In Pediatrics: \$250.00

Salem Walmart: Paper Products & Cutlery, Salt & Pepper and Water

Ace Hardware: (2) \$25.00 Gift Certificates

Cheddar Depot: (2) \$10.00 Gift Certificates

Eddie Gilstrap Motors: Free Oil Change & Free Car Wash

John Jones GM City: Cornhole Boards

Linck's Clothing: \$25.00 Gift Certificate

Sisters: \$50.00 Gift Certificate

SCS Athletic Dept: (1) 10 Game Punch Card

SCS Technology Dept: (2) 18-19 Chromebook Insurance

Overnight Field Trip: Approval of an Overnight Field Trip to Tunnel Mill Camp for the Salem High School Science Club in Charlestown, IN. Mr. McCurdy. April 27-29, 2018.

Out of State Field Trip: Approval of an Out of State Field Trip to the U.S. Airforce Museum in Dayton Ohio for the Salem Middle School "Tie Guys" Mr. Mullins and Mr. Early. April 7, 2018

Dr. Wheeler made a motion to approve the consent agenda as presented. Erika Garloch made a second to the motion. Motion passed 7-0.

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ROAR/Lion Awards:

ROAR Award:

Kylie Crockett

Erin Moore- 2018 Conservation Teacher of the Year

Lion Awards:

Band/ Solo Ensemble Medal Winners:

Carolyn Casey- Trumpet/Gold

Leah Scott-French Horn/Gold

Brooklyn Davisson-Flute/Gold

Julia Casey, Emily Morgan, Rebecca McKinley- Flute Trio/ Gold

Morgan Gilstrap-Clarinet/Gold

Ethan Bower/Alto Sax/Gold

Elaine Houchin-Trumpet/Gold

Jude Kritzer-Clarinet/Gold

Evan Smedley-Snare/Gold

Ellie Spaulding-Clarinet/Gold

Isabel Tunney- Clarinet/Gold

Lucas Bower- Baritone/Gold

Sarah Call- Alto Sax/Gold

Chase Coleman- Alto Sax/Gold

Patience Gumaelius-Flute/Gold

Rebekah Paul-Flute/Gold

Holden Kidd- Tenor Sax/ Gold

Gina Ries- Clarinet/ Gold

Parker Blackwell- Tube/ Silver

Tyler Zink-Trombone/Gold

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Mathcounts:

Julia Casey

Zion Dunaway

Matthew Johnson

Sebastian Miller

Tennille Sorrels

Lucas Bower

Chase Coleman

Madeline Galvin

Taylor Garvin

Patience Gumaelius

Madalyn Irwin

Jacob Rose

Matthew Hurst

SHS Vocal Soloists:

Autumn Harley

Cora Saunders

Justice Brown

Zec Morris

Nathan Smith

Isaiah Weill

Andrew Hoskins

Kaden Hebard

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Wrestlers:

Dylan Carpenter

Evan Raye

Aaron Hollen

Isabelle Foster

Woodlan Brown

Jalen Stephens

Austin Hollen

Girls' Basketball Team:

Callie Backherms

Brooklyn Brown

Jamie Taylor

Katie Ezzell

Mackenzie Underwood

Allison Cauble

Ashton Thompson

Bailey Hypes

Hope Tomlinson

Charity McFelea

Lexi Garloch

Lydia Minton

Karly Sweeney

Olivia Weber

Leah Miller

Kylie Brown

Lettie Nice

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BSE MATH BOWL TEAM:

Brady Briscoe

Jackson Brough

Noah Deaton

Adam Mull

Nick Ingram

Gaven Mancine

Kayla Houchin

Kaden Glass

Japeth Webb

Leauna Springer

Audrey Bower

Chloe Zink

Brandon Cornwell

Hunter Trainor

Rachel McKinley

Cayden Smith

Comments form Audience:

3 members from the audience spoke at the meeting regarding the building projects the board approved during a special meeting on Friday, March 9, 2018. Two people spoke against the projects and one spoke in favor of the projects and thanked the board.

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Approval to cancel checks according to the guidelines by the SBOA:

The Board packet contains a listing of cancelled checks by building submitted by check number, check date, and employee number. Our past practice has been to follow IC5-11-10.5-2, regarding procedures for cancelled checks. With School Board approval, these checks will be cancelled and receipted into the General Fund. Steve Motsinger made a motion to approve to cancel checks according to the guidelines by State Board of Accounts. Mark Abbott made a second to the motion. Motion passed 7-0.

Approval of “2018” Graduation Date:

Mark Abbott made a motion to approve the Salem High School Graduation Date of Saturday, May 26, 2018. Monika Spaulding made a second to the motion. Motion passed 7-0.

Consider Adopting a Budget Calendar for 2019:

As we approach the budget preparation season, it is time for the School Board to establish a calendar and timeline to guide the governing body through the 2019 budget process. Dr. Thurston has enclosed a proposed calendar that follows the corresponding dates utilized in the 2018 budget calendar process. We should keep in mind 2019 will be a completely new process for developing and adopting the school budget. Given that, we should view this calendar as fluid and subject to change as we receive information from the Indiana Department of Local Government Finance. Dr. Wheeler made a motion to consider adopting a budget calendar for 2019. Erika Garloch made a second to the motion. Motion passed 7-0.

Request Permission to Advertisie for an Additional Appropriation:

We are requesting permission to advertise for an additional appropriation in the Rainy Day Fund and Transportation Fund for the remainder of calendar year 2018. Projected expenses in both funds are tracking close to last year's budgets with three months of the budget year completed. We are seeking an additional appropriation of \$60,000.00 in the Rainy Day Fund and \$100,000.00 in the Transportation Fund. Both funds show a sufficient cash balance, Rainy Day Fund (Line 6. Amount) and, operating balance, Transportation Fund (Line 11. amount) in the Department of Local Government Finance 2018, 1782 Notice or Budget Order. The advertisement will appear twice in the local newspaper in March, a public hearing will be conducted at the April School Board meeting, and paperwork will then be sent to the Department of Local Government Finance for approval. Steve Motsinger made a motion to approve to advertise for an Additional Appropriation. Monika Spaulding made a second to the motion. Motion passed 7-0.

Consider a Recommendation to Assign a Broker for Property Casualty Insurance Coverage:

Erika Garloch, Ron Haendiges, Dr. Reed, Dr. Thurston, and Kelly Kitchel, Salem's Loss Prevention/Risk Management Consultant met on March 8, 2018, to interview prospective Broker/Agents for Salem Community Schools' property casualty insurance renewal for 2018-19. A recommendation will be presented during the school board meeting on the 12th. As a point of information, Knapp Miller Brown was invited to participate in the process but declined through their legal counsel. Ron Haendiges made a motion to approve Moore-Shepherd Insurance as our agent/ broker for the property casualty insurance coverage. Mark Abbott made a second to the motion. Motion passed 7-0.

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Approval of Affidavit for Payment:

The Indiana State Board of Accounts recommends the School Board approve affidavits for payments prior to submission to U.S. Bank in Louisville. This affidavit for payment will be taken from the 2016 Construction Funds and are for the final pay request for the remodeling of the Bradie Shrum Elementary Office and computer lab. Steve Motsinger made a motion to approve the affidavit for payment.

Dr. Wheeler made a second to the motion. Motion passed 7-0.

Approval of a stipend of \$250.00 to Kean Garvin and Mark Coombs for additional bus work during the frigid weather:

Mark Abbott made a motion to approve a stipend for Kean Garvin and Mark Coombs for additional bus work during the frigid weather. Erika Garloch made a second to the motion. Motion passed 7-0.

Items from Staff:

Principal Troy Albert and his wife Karen Albert spoke to the board about a trip they are excited to sponsor and lead for next years' sophomores to Pigeon Key, Florida in March of 2019. The trip will be organized and run through World Strides. The trip will help students potentially earn an elective credit in Life Science through the hands on-activities on the trip. A meeting for interested future sophomores and their Parents/Guardians is scheduled for March 14th at 6:00 p.m. pending board approval. Mark Abbott made a motion to approve the trip for the upcoming sophomores. Dr. Wheeler made a second to the motion. Motion passed 7-0.

Dr. Reed told the board that she had been asked by The Salem Crossing to sign an updated Aid for Agreement for Transportation. Dr. Reed told the board this has been a long standing agreement between the school and Salem Crossing. Steve Motsinger made a motion to sign an agreement to assistant with transportation during an emergency with the Salem Crossing Nursing Home. Monika Spaulding made a second to the motion. Motion passed 7-0.

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Non Action Item:

Vice-President Ron Haendiges presented President Becky White with two petitions. One petition called for placing the decision on the election ballot in November and another petition that objected to the \$13.6 million dollar projects. President White noted the petitions had been received.

Superintendents Report:

Dr. Reed told the board that they had received permission from the State to approve the E-Learning Day on Thursday, March 22, 2018. Letters will be sent home and there will be a link online to sign up if your child needs transportation for the day. The day will start at Normal time and end at 11:00 a.m. The Deadline to sign up for transportation is Monday, March 19 at noon. If you have high internet at home your student will not need to come in to school. The transportation is for children who do not have internet access at home. This first E-Learning Day we will have all the buildings open, we will have staff in the computer rooms, and in the office. Dr. Reed told the board that next year probably only one building will be open so that all students can go to one building. We are hoping to have all buildings open this first time to help things go smoother.

Dr. Reed announced the Spring Choir Concert is tomorrow night at 7:00 p.m. and the Band concert is Thursday night at 8:00 p.m.

Dr. Reed told the board that she had spoken with Mr. Jones from Net Talon, the Security Company that installed the safest school program in Shelbyville, Indiana, Southwestern High School and we are on the list to be considered for a pilot program. They will probably select the school with the least amount of students which would be the Salem Middle School. We will continue to work with them on this pilot program.

Next Meeting April 9, 2018

Dr. Wheeler made a motion to adjourn the meeting at 7:40 p.m. Steve Motsinger made a second to the motion. Motion passed 7-0.

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Rebecca White – President

Ron Haendiges- Vice-President

Monika Spaulding - Secretary

Steve Motsinger

Dr. Tricia Wheeler

Erika Garloch

Mark Abbott